

SPROUGHTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE BARLEY ROOM, SPROUGHTON ON WEDNESDAY 12TH JUNE

PRESENT: Cllr S Curl, Cllr H Davies, Cllr J King, Cllr Z Norman, Cllr P Powell, Cllr I Selby

District Cllr R Hardacre, County Councillor C Hudson

Mr W Petersen (Bumblebee), Ms A Pittock

1.6 OPENING INCLUDING PUBLIC FORUM

A representative of Bumblebees Children's charity, Mr William Petersen, gave a brief presentation of the Sproughton-based charity which supports families with disabled children. The charity is currently supporting twenty families and is looking for funding to continue future support. Cllr Davies stated bidding process for Parish council funding will be available in October.

2.6 TO RECEIVE REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

District Councillor Rick Hardacre introduced himself to the Council, stating he had been living in the Pinewood area for the last five years and was interested in public transport/cycling issues, as a Green Party member.

District Councillor Zac Norman reported on his appointment to the planning committee, stating that Suffolk needed 62,000 houses over next few years, and advised the Parish council that he would be unable to involve himself in issues concerning Sproughton. He stated the Joint Local Plan was to be voted on in near future but, as a new District Councillor, he was unable to vote. He stated the Civil Parking Enforcement scheme was to be implemented in 2020, advised on new recycling guidelines and early intervention for rough-sleepers. District Cllr Norman concluded by stating he had been liaising with Babergh planning officer, Jo Hobbs, regarding protected birds on Pigeon development site.

Cllr Curl stated he had made a complaint to Babergh DC about the lack of information regarding volume of comments about the Hopkins Homes development, and that this had been passed to Jo Hobbs. District Cllr Norman stated he would follow this up.

County Councillor Chris Hudson stated the community was under pressure from over-population that was unsustainable, with pressure on the roads system. He made mention of the proposed development at the A14/A12 junction up to BT HQ, with the prospect of 5,000 houses to be built. He went on to state a holistic view was required to protect identity of affected villages. He stated Suffolk Highways were being encouraged to be more efficient when consulting on planning applications and, whilst stating they are good at what they do, they appeared to be possibly 'Ipswich centric'.

Cllr Davies asked if the District and County Councillors could 'push' the cumulative effect of continued development.

Cllr Powell suggested it was not just the roads infrastructure that needed considering, but health and schools, etc.

3.6 APOLOGIES

Councillors accepted apologies from Cllrs Barwick and Maxwell

4.6 DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTEREST

Councillors declared longstanding declarations regarding major planning developments in local area.

5.6 CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST

None received

6.6 MINUTES

Minutes from the meetings held on 10th April, 29th April, and 8th May (planning and full Council) approved and signed

7.6 ACTION PLAN

- a. Parish Infrastructure Investment Plan – Councillors **agreed** to provide the Clerk with any ideas within forthcoming two weeks
- b. Gipping Valley Working Group – Councillors were advised that no communications from relevant Councils received to date. Councillors agreed for the Clerk to continue communications.
- c. Planning Direct – Councillors **agreed** for the Clerk to liaise with Councils mentioned in Planning Direct testimonial email.
- d. Street Lighting Schedule – Councillors **agreed** all lights working efficiently with no requirement for repairs.

8.6 FINANCE

- a. Monthly Payments – Councillors **agreed** to approve payments and cheques duly signed, whilst acknowledging ongoing transfer from paper cash-book system onto electronic system.
- b. Annual Audit Return 2018/19 – Councillors **agreed** to approve sections 1 and 2 of the Annual Audit Return with the (i) Annual Governance Statement and (ii) Accounting Statement being duly signed by the Chairman and Clerk
- c. Online Accounting Package – Councillors **agreed** to the implementation of the Rialtis online cash-book system at an initial cost of £641

9.6 STATUTORY BUSINESS

- a. RFO Appointment – Councillors **agreed** to the appointment of the Clerk to the Council as Responsible Finance Officer for the 2019/20 financial year (s.151 Local Government Act 1972)

10.6 CO-OPTION

Due to the absence of Mr L Court, Councillors **agreed** to defer this item to the next meeting

11.6 COMMITTEE TERMS OF REFERENCE

Councillors considered relevant 'terms of reference' documents based on national guidelines. Councillors agreed that the Planning Committee include the full Council with delegated powers. It was provisionally agreed that Cllrs Davies, Selby and Curl be on the HR Committee with delegated powers, and for the Finance Committee to be convened when needed with provisional members being Cllrs Powell, King and Norman.

12.6 PLANNING COMMITTEE MEETING

Councillors considered a suggestion from the Clerk to merge the Planning Committee and Council Meetings when they fell on the same date.

Cllr Davies proposed this be trialled for three months. Seconded by Cllr Powell and **agreed** by Council.

13.6 SPROUGHTON VILLAGE FETE

Councillors **agreed** to have a stall at the village fete with Cllr Powell to initially action arrangements

14.6 REPORTS FROM COMMITTEES AND RELEVANT GROUPS

- a. Tithe Barn – The Clerk advised Councillors that figures from the beer Festival indicated a profit of £3,200, and that the Festival committee had suggested donations relevant to the parish. Councillors **agreed** for the Clerk to send thank-you cards to the musicians, the brewery, the sponsors, Brooks and Woods and others involved in the event. Cllr Curl stated he wanted to be part of the Beer Festival working group and wished this to be specifically minuted.
- b. Allotments – Councillors **agreed** an updated allotment plan was required
- c. Community Shop – Cllr Powell stated arrangements had been made for a social event following the next Planning Committee meeting on 26th June. Councillors **agreed** the shop details on the website needed updating. It was **agreed** that, following emergency repairs to the shop heating system, the Council were responsible for such costs as the shop formed part of the 'fabric of the Barn'. Councillors queried the sale of allotment produce in the shop and **agreed** for the Clerk to look into this. Cllr Powell stated shop representatives were happy to liaise directly with the Clerk in future.
- d. Playing Field Management Committee – Nothing to consider
- e. Burial Ground – Nothing to consider
- f. Children's Play Area – Nothing to consider

- g. Sproughton Working Group – Cllr Norman stated the group were not keen to get heavily involved in the Wolsey Grange development. Councillors briefly discussed River Gipping Trust and River Action Group. Cllr Norman advised Councillors that the Sproughton Working Group Chair, Rhona Jermyn, was putting together a general response document.
- h. HR Committee – Nothing to consider. Committee still to be formed.
- i. Finance Committee – Nothing to consider. Committee still to be formed
- j. Planning Committee – Nothing to consider. All matters considered in earlier Planning Committee meeting

Councillors **agreed** for the next Parish council meeting to be held on Wednesday 10th July at 7.30pm in the Barley Room.

9.27pm Meeting closed

CHAIR

DATE

ACTIONS	WHO	WHEN
Ideas for PIIP	All Councillors	By end of June 19
GVWG – to liaise with relevant Councils	Clerk	
Planning Direct – to liaise with Councils	Clerk/Cllr Norman	
Terms of Reference – Cllrs to finalise membership and terms of each committee	Clerk/Councillors	
Village Fete – to arrange content for SPC stall	Cllr Powell/Cllr Curl	By 23 rd June 19
Beer Festival – thank you cards	Clerk	
Allotments – compilation of up-to-date plan	Clerk/Cllr Barwick	
Community Shop – to establish rules for the sale of allotment produce	Clerk	