

**MINUTES OF THE SPROUGHTON PARISH COUNCIL MEETING HELD AT THE BARLEY ROOM, TITHE BARN, LOWER STREET, SPROUGHTON ON 12<sup>TH</sup> JULY 2016, AT 7.33PM**

Councillors present

Cllr K.Barwick, Cllr H.Davies, Cllr P.Powell, Cllr I.Selby

Mrs S. Frankis, Clerk & Responsible Financial Officer

David Busby, County Cllr

Nicholas Ridley, District Cllr

In the absence of Cllr S.Curl, the meeting was chaired by Cllr H.Davies.

At the request of the Clerk, the Council agreed to consider the virement of £2,486.81 from the Play Area Reserve to the General Fund at agenda item no: 8(iii).

60 APOLOGIES FOR ABSENCE TO BE RECEIVED

The Council resolved to accept the apologies received from Cllr S.Curl, for his absence due to a personal commitment.

Apologies were received from Barry Gasper, District Cllr.

61 TO ACCEPT MEMBERS DECLARATIONS OF INTEREST

Cllr K.Barwick, Cllr H.Davies, Cllr P.Powell and Cllr I.Selby advised they had been granted a dispensation which allowed them to participate, or participate further, in any discussion relating to the anticipated mixed development by Taylor Wimpey at Chantry Vale (the land bordered by A1071, A1214 and A14), and to participate in any vote, or further vote, taken on that business by that body.

62 CONSIDERATION FOR DISPENSATIONS FOR A PECUNIARY INTEREST

The Clerk advised she had received a request for a dispensation from Cllr S.Curl in order that he may take part in discussions and decision making with respect to the Occupational Licence granted to the Sproughton Community Shop C.I.C., and related matters. The request was granted and Cllr S.Curl will be notified accordingly.

**Action: The Clerk is to notify Cllr S.Curl that Sproughton Parish Council has granted him a dispensation.**

63 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> JUNE 2016

The minutes of the meeting held on 8<sup>th</sup> June 2016, having been circulated to all members, were confirmed and signed as an accurate record of the meeting.

64 REVIEW OF COUNCIL ACTIONS FROM THE PARISH COUNCIL MEETING HELD ON 8<sup>TH</sup> JUNE 2016

Re. minute no. 16/17 45 Cllr P.Powell presented his report of the Community Shop director's meeting he had attended on 6 July 2016.

Cllr P.Powell advised the new version of the Occupational Licence, as amended by the Community Shop directors, and re-issued by the Parish Council, has now been signed but with an amendment made to S. 5.1. The Council agreed to accept the proposed amendment as put forward by the shop; the Clerk will countersign, date and minute reference her original signature of 13<sup>th</sup> June 2016.

Re. minute no. 16/17 55 The welding works at the play area remain outstanding.

- 65 PUBLIC FORUM/PARTICIPATION, INCLUDING REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS  
David Busby, County Cllr advised the new working model for the Ipswich Park & Ride went back to Cabinet today, with amendments which look to improve the existing routes; the 'Raising the Bar' initiative appears to be positively effective; the County Council finances for the last twelve months are on budget, with an additional £14m being added to reserves bringing the total to £220m; of the 20k Syrian refugees to be accepted by Britain over the next five year period, 200 families will be settled in Ipswich, five of whom have already arrived, with more expected in September; a Babergh Midsuffolk District Council 'Sustainable Growth Community Engagement' drop-in session will be held at the Tithe Barn, on 13<sup>th</sup> July 2016. The Clerk advised there had been virtually no publicity for the event; Cllr Busby agreed to feedback the matter.  
Nicholas Ridley, District Cllr advised that all but four councils in Norfolk and Suffolk have accepted the devolution proposals; an online consultation is being held from 8<sup>th</sup> to 23<sup>rd</sup> July 2016; he had noted that Taylor Wimpey share values had recently dropped by 17%; a Boundaries Commission representative will attend the next Babergh Council meeting in preparation for a likely boundary review.
- 66 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE  
A list of planning applications and recommendations made by the Planning Committee since the last meeting had been circulated to all Councillors and noted.
- 66 FINANCE  
(i) To Approve Payments and Budget Position  
The statement of payments for June 2016 was approved.  
The Clerk advised that Cllr P.Powell had verified the Parish Council bank and building society balances, as reported within the monthly Financial Summary reports, with the bank statements and passbook balances.  
(ii) To Consider Requests for Grants  
No requests had been received to consider.  
(iii) To Agree to Vire £9,251 from Reserve Accounts and £2,486.81 from the Play Area Reserve Account to the General Fund  
The Council agreed to vire £3,403.12 from the Legal Fees reserve account, £5,847.88 from the Babergh District Council Discretionary Grant reserve account and £2,486.81 from the Play Area reserve account to the General Fund.  
(iv) Quarterly Credit Card Audit Due  
Cllr P.Powell agreed to undertake the quarterly credit card audit.
- 67 TO CONSIDER REQUESTS FOR MEMORIALS AT THE BURIAL GROUND AND RELATED MATTERS  
The Council unanimously agreed to grant permission for an additional inscription in memory of the late Dorothy Scrivener be added to the memorial of Kenneth Scrivener.
- 68 TO RECEIVE THE REPORT OF THE TITHE BARN PANEL AND RELATED MATTERS  
Cllr H.Davies advised a Tithe Barn Panel meeting is due to be held on 19<sup>th</sup> July 2016; the agenda will include refurbishment of the toilets and recruitment of the Tithe Barn warden.  
The Clerk advised she continues to address the outstanding issues raised in the Tithe Barn risk assessment that she undertook, and asked the Council to agree for her to seek an estimate for the necessary electrical works to be undertaken. The Council agreed the Clerk should contact Martin C.Gilbert Ltd.

**Action: The Clerk is to contact Martin C.Gilbert Ltd.**

The Tithe Barn fire risk assessment should include a copy of the fire risk assessment document of the Community Shop. The Clerk asked Cllr P.Powell to request a copy of the document.

**Cllr P.Powell is to request a copy of the fire risk assessment document of the Community Shop from the shop directors.**

69 CHILDREN'S PLAY AREA

Cllr P.Powell advised the safety matting has been installed; the fence panels are due to be delivered shortly, and installed; he will liaise with Mike Herbert regarding the wet pour kit repairs; the tractor has been blasted and painted but rust damage has been highlighted, which needs repairing.

70 P.F.M.C. ITEMS FOR CONSIDERATION, INCLUDING PFMC SPC REPRESENTATIVE MEMBER

Cllr H.Davies advised there were no updates to report.

71 DEFIBRILLATOR

Cllr P.Powell advised there may be a possibility of installing a defibrillator unit on the brick wall, in the Tithe Barn courtyard, with the electrical supply coming from the Barley Room.

The Clerk acknowledged the work undertaken by the Council to get to this point with the project but after discussing the viability and cost with a paramedic, asked the Council to consider the feasibility and associated costs of purchasing, installing and maintaining a defibrillator. The Council agreed to consider firm, professional statements.

**Action: Cllr H.Davies is to ask a GP from the Pinewood Surgery for an opinion.**

72 TO CONSIDER PARISH COUNCIL BROADBAND PROVIDER

The Clerk advised that the current Parish Council broadband provider, TalkTalk has become too unreliable and asked if she may look for an alternative. The Council agreed the Clerk should consider B.T. packages.

**Action: The Clerk is to research B.T. broadband packages.**

8.45pm Cllr K.Barwick left the meeting; the meeting was adjourned.

8.48pm Cllr K.Barwick returned to the meeting; the meeting was reconvened.

73 TO AGREE TO ADOPT A REVISED FOI PUBLICATION SCHEME

The Clerk had circulated a revised Model Publication Scheme to the Council, prior to the meeting. The Council unanimously agreed to adopt the revised Scheme.

74 TO AGREE TO ADOPT A SPROUGHTON PARISH COUNCIL DATA PROTECTION POLICY

The Clerk had circulated a draft Data Protection Policy to the Council, prior to the meeting. The Council unanimously agreed to adopt the draft Data Protection Policy.

75 TO AGREE THE TIME, DATE AND PLACE OF THE NEXT MEETING OF THE COUNCIL

The next Sproughton Parish Council meeting will be at 7.30pm, on Wednesday, 14<sup>th</sup> September 2016, at the Barley Room, Tithe Barn, Lower Street, Sproughton.

76 MATTERS RAISED BY MEMBERS

Cllr K.Barwick thanked Cllr I.Selby for the signs he had made for the allotment gates.

Cllr K.Barwick advised there continue to be a number of allotment holders who are neglecting their plots and suggested that when the rent demands are distributed, a reminder be included to draw attention to the relevant allotment holders agreement clause.

Cllr K.Barwick advised that parking on Lower Street, at the junction of High Street/Bramford Road is becoming an issue; David Busby, County Cllr agreed to follow-up the Suffolk County Council mitigation measures scheme.

The Clerk advised a letter had been received from Anglian Water regarding 'intake' screen works at Sproughton.

The Clerk had circulated a letter sent to Cllr S.Curl from Sproughton Events, prior to the meeting. Cllr S.Curl will draft a response and circulate it to the Council.

Summary of Actions

62 CONSIDERATION FOR DISPENSATIONS FOR A PECUNIARY INTEREST

**Action: The Clerk is to notify Cllr S.Curl that Sproughton Parish Council has granted him a dispensation.**

68 TO RECEIVE THE REPORT OF THE TITHE BARN PANEL AND RELATED MATTERS

**Action: The Clerk is to contact Martin C.Gilbert Ltd.**

**Cllr P.Powell is to request a copy of the fire risk assessment document of the Community Shop from the shop directors.**

71 DEFIBRILLATOR

**Action: Cllr H.Davies is to ask a GP from the Pinewood Surgery for an opinion.**

72 TO CONSIDER PARISH COUNCIL BROADBAND PROVIDER

The Clerk advised that the current Parish Council broadband provider, TalkTalk has become too unreliable and asked if she may look for an alternative. The Council agreed the Clerk should consider B.T. packages.

**Action: The Clerk is to research B.T. broadband packages.**

The meeting closed at 8.58pm.

Chairman : \_\_\_\_\_

Date: \_\_\_\_\_