

**MINUTES OF THE SPROUGHTON PARISH COUNCIL MEETING HELD AT THE BARLEY ROOM, TITHE BARN, LOWER STREET, SPROUGHTON ON 8<sup>TH</sup> JUNE 2016, AT 7.30PM**

Councillors present:

Cllr S.Curl (Chairman), Cllr K.Barwick, Cllr H.Davies, Cllr I.Selby

Mrs S. Frankis, Clerk & Responsible Financial Officer

David Busby, County Cllr

Nicholas Ridley, District Cllr

Barry Gasper, District Cllr

41 APOLOGIES FOR ABSENCE TO BE RECEIVED

The Council resolved to accept the apologies received from Cllr P.Powell, for his absence due to a personal commitment.

42 TO ACCEPT MEMBERS DECLARATIONS OF INTEREST

Cllr S.Curl, Cllr K.Barwick, Cllr H.Davies and Cllr I.Selby advised they had been granted a dispensation which allowed them to participate, or participate further, in any discussion relating to the anticipated mixed development by Taylor Wimpey at Chantry Vale (the land bordered by A1071, A1214 and A14), and to participate in any vote, or further vote, taken on that business by that body.

43 CONSIDERATION FOR DISPENSATIONS FOR A PECUNIARY INTEREST

There were none to consider.

44 TO CONFIRM AND SIGN THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> MAY 2016

The minutes of the meeting held on 11<sup>th</sup> May 2016, having been circulated to all members, were confirmed and signed as an accurate record of the meeting.

45 REVIEW OF COUNCIL ACTIONS FROM THE ANNUAL PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> MAY 2016

Re. minute no. 16/17 28 The shop had returned the Occupational Licence with an amendment, unauthorised by the Parish Council.

**Action: The Clerk is to prepare a revised Occupational Licence for the period 1 April 2016 to 31 March 2017, which the shop will be invited to sign.**

Re. minute no. 13/17 34 The Clerk advised the works to the climbing frame had been undertaken which had exposed sharp, edged holes; the contractor had taped off the climbing frame at his discretion. Cllr K.Barwick suggested his brother, Mr C.Barwick, would be able to undertake the necessary mobile welding works; the likely cost would be the payment of disbursements.

**Action: The Clerk is to notify the P.F.M.C. regarding the works.**

46 TO CONFIRM AND SIGN THE MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 18<sup>TH</sup> MAY 2016

The minutes of the meeting held on 18<sup>th</sup> May 2016, having been circulated to all members, were confirmed and signed as accurate record of the meeting.

47 REVIEW OF COUNCIL ACTIONS FROM THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 18<sup>TH</sup> MAY 2016

There were no actions to consider.

48 PUBLIC FORUM/PARTICIPATION, INCLUDING REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS

David Busby, County Cllr advised the County Council Cabinet Working Group will put forward a new working model for the Ipswich Park & Ride 'paper'.

Nicholas Ridley, District Cllr advised he had attended the former sugar beet site Masterplan working group event, recently held at the Tithe Barn. He referred to an email circulated by Christine Thurlow, of Babergh District Council, giving notice that Ipswich Borough Council has submitted a planning application which they are calling 'meanwhile uses'. When granted, the application will generate an income from the site whilst works continue towards the longer term objectives. The application will be for use of part of the site, for a period of 2 years, for Class B8 storage, motorcycle rider training and associated development uses. The application has been submitted but not yet registered. He advised Babergh District Council has appointed Ms Lindsay Barker as Deputy CEO; on 9<sup>th</sup> June, the Strategy Committee will be considering the Local Plan, a 20 year joint plan which is hoped will be produced by the end of 2017; the Lavenham Neighbourhood Plan will be presented to the Strategy Committee for approval on 9<sup>th</sup> June 2016; the Inspector considered most of the East Bergholt Neighbourhood Plan would not be appropriate and so it will have had to be revised.

49 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE

A list of planning applications and recommendations made by the Planning Committee since the last meeting had been circulated to all Councillors and noted.

Cllr S.Curl advised that the Parish Council had met with the Mr Adam Bell, of Bennett Homes, the developer of the proposed Church Lane site. It has come to light that on 16<sup>th</sup> February 2016, the developer submitted application no: B/16/00226/ROC for the removal of the affordable housing obligation under Section 106BA; the application was refused on 21 March 2016 and the developer has since submitted an appeal against the decision. Nicholas Ridley, District Council, advised it would have been normal practice for the details of the application not to have been circulated to the Parish Council for comment and representations.

50 FINANCE

(i) To Approve Payments and Budget Position

The statement of payments for May 2016 was approved.

The Clerk advised that Cllr I.Selby had verified the Parish Council bank and building society balances, as reported within the monthly Financial Summary reports, with the bank statements and passbook balances.

(ii) To Consider Requests for Grants

No requests had been received to consider.

(iii) To Agree 2016/2017 SALC Subscription

The Council unanimously agreed to renew the SALC subscription at a cost of £489.09.

51 TO AGREE TO ADOPT 2016/2018 NALC NATIONAL SALARY AWARD

The Council unanimously agreed to adopt the 2016/2018 NALC National Salary Scales.

- 52 TO ADOPT REVISED PARISH COUNCIL STANDING ORDERS  
The Clerk had circulated draft revised Standing Orders, amended to reflect the NALC legal briefing L05.15 and 2015 Regulations, to the Council prior to the meeting. The Council unanimously agreed to adopt the revised Standing Orders.
- 53 TO CONSIDER REQUESTS FOR MEMORIALS AT THE BURIAL GROUND AND RELATED MATTERS  
The Council unanimously agreed to grant permission for a memorial in memory of the late Patrick Oudkerk.
- 54 TO RECEIVE THE REPORT OF THE TITHE BARN PANEL AND RELATED MATTERS  
There were no updates to report.
- 55 CHILDREN'S PLAY AREA  
Works continue on the repairs of the children's play area.
- 56 P.F.M.C. ITEMS FOR CONSIDERATION, INCLUDING PFMC SPC REPRESENTATIVE MEMBER  
There were no updates to report.
- 57 DEFIBRILLATOR  
The Clerk advised that as the Tithe Barn is a listed building, it would not be possible for a defibrillator unit to be installed on the building itself; the courtyard wall may be allowed as an alternative. In order for the District Council to consider the matter, they would require (i) a screen shot taken from Google maps, with the site location marked; (ii) a photo of the proposed elevation; (iii) the manufacturing details of the product and details of how the unit would be fixed; (iv) a planning statement of need. The Council would like Babergh District Council to consider a unit being erected on a short pole, within the roadside curtilage of the Tithe Barn.  
**Action: The Clerk is to contact Babergh District Council to establish if it would be permissible for a defibrillator unit to be erected on a short pole, within the roadside curtilage if the Tithe Barn.**
- 58 TO AGREE THE TIME, DATE AND PLACE OF THE NEXT MEETING OF THE COUNCIL  
The next Sproughton Parish Council meeting will be at 7.30pm, on Tuesday, 12<sup>th</sup> July 2016, at the Barley Room, Tithe Barn, Lower Street, Sproughton.
- 59 MATTERS RAISED BY MEMBERS  
Cllr H.Davies asked if the proposed Community Led Plan questionnaires had been distributed; Cllr K. Barwick and Cllr I.Selby advised they had delivered a number of copies throughout the Parish. Cllr H.Davies advised she had circulated an email to be forwarded to Babergh District Council and asked that members consider it.  
The Clerk advised a VAT Reclaim of £2,045.80 had been submitted.  
The Clerk advised an email had been received from Sproughton Primary School asking for confirmation that the Tithe Barn could be used as a place of evacuation for staff and pupils in an emergency.  
**Action: The Clerk is to notify Sproughton Primary School that the Tithe Barn may be used a place of evacuation in an emergency.**

Summary of Actions

28 REVIEW OF COUNCIL ACTIONS FROM THE PARISH COUNCIL MEETING HELD ON 11<sup>TH</sup> MAY 2016

Re. minute no: 16/17 45

**Action: The Clerk shall prepare a revised Occupational Licence for the period 1 April 2016 to 31 March 2017, which the shop will be invited to sign.**

Re. minute no. 13/17 34

**Action: The Clerk is to notify the P.F.M.C. regarding the works.**

57 DEFIBRILLATOR

**Action: The Clerk is to contact Babergh District Council to establish if it would be permissible for a defibrillator unit to be erected on a short pole, within the roadside curtilage if the Tithe Barn.**

59 MATTERS RAISED BY MEMBERS

**Action: The Clerk is to notify Sproughton Primary School that the Tithe Barn may be used a place of evacuation in an emergency.**

The meeting closed at 8.24pm.

Chairman : \_\_\_\_\_

Date: \_\_\_\_\_