

**MINUTES OF THE EXTRAORDINARY SPROUGHTON PARISH COUNCIL MEETING HELD AT THE BARLEY ROOM,
TITHE BARN, LOWER STREET, SPROUGHTON ON 21ST MARCH 2016, AT 7.00PM**

Councillors present:

Cllr S.Curl (Chairman), Cllr K.Barwick, Cllr P.Powell, Cllr I.Selby

Mrs S. Frankis, Clerk & Responsible Financial Officer

274 APOLOGIES FOR ABSENCE TO BE RECEIVED

The Council resolved to receive the apologies from Cllr H.Davies, for her absence due to family commitments.

275 TO ACCEPT MEMBERS DECLARATIONS OF INTEREST

Cllr S.Curl declared a non-pecuniary interest as he is a shareholder of the Sroughton Community Shop.

276 TO CONSIDER PUBLIC AND PRESS PRESENCE DURING THE MEETING

As there were no members of the public or press present, there was no matter to consider.

277 TO CONSIDER THE TERMS OF THE SPROUGHTON COMMUNITY SHOP C.I.C.'S OCCUPATIONAL LICENCE FOR THE PERIOD 1ST APRIL 2016 TO 31ST MARCH 2017, WITH ADDITIONAL INFORMATION NOT AVAILABLE BEFORE, AND OTHER REQUESTS

Cllr S.Curl advised that at the last Parish Council meeting, the Council resolved to reduce the licence fee from £500 to £250. It had been acknowledged but not fully, that the Council subsidises the Shop by just over £500 annually. Apportioning the Tithe Barn water rates, business rates, buildings insurance, waste collection, electricity CCL and daily standing charges between the Parish Council and the Shop @ £500 for the past four to five years totals subsidies of approx. £2, 500.

At the Parish Council meeting held on 9th March 2016 the Council had resolved to reduce the licence fee from £500 to £250 for the period 1st April 2016 to 31st March 2017; the Council unanimously agreed to rescind this resolution.

After some discussion it was proposed that for the period 1 April 2016 to 31st March 2017 the licence fee should be set as a nominal amount.

The Council unanimously agreed to reduce the licence fee from £500 to £50 for the period 1st April 2016 to 31st March 2017.

The terms of the Sroughton Community Shop C.I.C.'s Occupational Licence, make provision for the Parish Council to recover costs it may incur, including rates etc. The Council unanimously agreed to change the approach by which it recovers costs it incurs associated by the Shop's occupancy of the Tithe Barn such that the recouped costs will be laid out in a more open and transparent means. The Council unanimously agreed to apportion Tithe Barn costs it has previously been subsidising the Shop as follows:

Water Rates – SPC 75%, Shop 25%. **A forward assessed cost to the Shop of £124**

Waste Collection – SPC 50%, Shop 50%. **A known cost to the Shop for 2016/17 will be £104**

Electricity CCL – 0.554p per kWh unit. **A forward assessment cost to the Shop of £66.48**

Electricity Daily Standing Charge – SPC 50%, Shop 50%. **A known cost to the shop for 2016/17 will be £48.47**

Administrative Charges - £11.545 per month, **£138.54 per annum**

Building Rates – SPC 90%, Shop 10%. **A known cost to the Shop for 2016/17 will be £10**

The Council agreed 3 to 1 in favour of apportioning the Tithe Barn buildings insurance as follows:

Tithe Barn Buildings Insurance – to continue to set the charge at £10 per month, **£120 per annum**

On the matter of the large 'A' frame, the Council agreed that it does not use the large 'A' frame very often; perhaps once a year and so may not actually need to retain it beyond the end of May 2016 and so agreed to offer it to the Shop for their use to advertise special events to be held within the curtilage of the Tithe Barn, (not day to day offers) but not to be displayed during wedding receptions at the Barn, not for more than 2 weeks prior to the event it advertises and not to advertise 3rd party events. Unfortunately, the Parish Council would not be able to offer any storage facilities for the 'A' frame.

The meeting closed at 7.55pm.

Chairman : _____

Date: _____