

**MINUTES OF THE SPROUGHTON PARISH COUNCIL MEETING HELD AT THE BARLEY ROOM, TITHE BARN,
LOWER STREET, SPROUGHTON ON 16TH JULY 2014, AT 7.35PM**

Councillors present:

Cllr S.Curl (Chairman), Cllr K.Barwick, Cllr H.Davies, Cllr V.Durrant, Cllr J.Kitson

Mrs S. Frankis, Clerk & Responsible Financial Officer
Nicholas Ridley, District Cllr

PC Tyrrell
PCSO Ford

64 APOLOGIES FOR ABSENCE TO BE RECEIVED

The Council resolved to receive the apologies from Cllr G.Moore, for her absence due to a personal commitment.

65 TO ACCEPT MEMBERS DECLARATIONS OF INTEREST

There were none received.

66 CONSIDERATION FOR DISPENSATIONS FOR A PECUNIARY INTEREST

There were none to consider.

67 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11TH JUNE 2014

The minutes of the meeting held on 11th June 2014, having been circulated to all members, were confirmed and signed as an accurate record of the meeting.

68 REVIEW OF COUNCIL ACTIONS FROM THE PARISH COUNCIL MEETING HELD ON 11TH JUNE 2014

There were no matters to consider.

7.38pm The meeting was adjourned to receive the report from Nicholas Ridley, District Cllr.

Nicholas Ridley, District Cllr advised that the Babergh District Council Rural Housing Policy CS11 can now be downloaded from the District Council website, and is scheduled to be adopted on 7th August 2014, subject to any final comments. He advised that questions have been asked by Hintlesham Parish Council as to when Babergh District Council will be considering a policy on renewable energies; Nicholas Ridley, District Cllr explained that it is an immense undertaking to produce any policy and so it would not be possible to provide a timescale for the ratification of further policies. He advised the turbine application continues to be discussed between the applicant and Planning Officers, it is expected to be a further two to three months before the application is considered by the Committee. He advised that during a conversation with Christine Thurlow, Babergh District Council Planning Officer, she had mentioned a development of 30 houses, in Sproughton however Nicholas Ridley, District Cllr was unclear if she had been referring to the proposed Church Lane development or the proposed development site near to the Holiday Inn, A1071. He agreed to make further enquiries to establish which site she had been referring to. He advised the proposed introduction of consultation of planning applications by email, by Babergh District Council, had been deferred until Autumn 2014.

Cllr V.Durrant advised he was aware that a developer was interested in purchasing the SnOasis site for housing development. Nicholas Ridley, District Cllr advised he was unaware of any such proposal.

Cllr S.Curl advised he had received apologies from David Busby, County Cllr as he was unable to attend the meeting.

7.47pm The meeting was reconvened.

69 TO RECEIVE THE REPORT OF THE TRANSPORT PANEL

Cllr V.Durrant advised that Alan Thorndyke, of Suffolk County Council has confirmed that the Suffolk County Council Development Contributions Manager has emailed Mid Suffolk District Council to ask for clarification on the current position on S106 contributions for mitigation works in Sproughton. Cllr V.Durrant referred to the Suffolk County Council Suffolk Advisory Parking Standards Consultation document that had been recently circulated to the Parish Council. He considered it to be a valid consultation and agreed to draft a response.

Action: Cllr V.Durrant is to draft a response to the Suffolk County Council Suffolk Advisory Parking Standards Consultation.

7.53pm PCSO Denise Ford arrived at the meeting.

70 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE

A list of planning applications and recommendations made by the Planning Committee since the last meeting had been circulated to all Councillors and noted.

71 FINANCE

(i) To Approve Payments and Budget Position

The statement of payments for June 2014 was approved.

Under the new Parish Council Financial Regulations and recent Government guidance, Cllr J.Kitson questioned whether the monthly Precept Budget Spreadsheet should include all expenditure headings, and not just those budgeted for within the Precept.

Action: The Clerk is to consider redrafting the monthly Precept Budget Spreadsheet to include all expenditure headings.

(ii) To Consider Requests for Grants

There were no requests to consider.

(iii) To Agree to Carry Out the Quarterly Audit of the Credit Card Statements

Action: Cllr V.Durrant is to carry out the quarterly audit of the credit card statements.

72 TO CONSIDER REQUESTS FOR MEMORIALS AT THE BURIAL GROUND AND RELATED MATTERS

There were no matters to consider.

73 TO RECEIVE THE REPORT OF THE TITHE BARN PANEL AND RELATED MATTERS

Cllr H.Davies advised that she continues to work on redrafting the Tithe Barn Conditions of Hire. She referred to a message she had received from a hirer, in the absence of the Clerk, and the subsequent concerns of the hirer of not being able to contact the Parish Council. She agreed to modify the Conditions of Hire to include a contact telephone number for the Tithe Barn Warden. Cllr J.Kitson referred to the issues raised by the Clerk regarding the recurring flooding of the Tithe Barn courtyard and the Barley Room. He advised that he and Cllr S.Curl have begun to consider the matter and to build up a mathematical model of the issues. The Clerk advised she had received notification of a Tithe Barn hiring cancellation for June 2015 and asked the Council for permission to refund £175 of the £200 deposit paid, thereby retaining £25 to cover the costs incurred by the Parish Council for administration and the Tithe Barn Warden's time. The Council agreed to refund £175 to the hirer.

74 TO AGREE TO ADOPT A REVISED SUFFOLK CODE OF CONDUCT

The Clerk had circulated a draft revised Suffolk Code of Conduct to the Council, prior to the meeting. The Council unanimously agreed to adopt the revised Suffolk Code of Conduct.

75 STREET LIGHTING

Cllr V.Durrant advised the Hadleigh Road street light had still not yet been transferred.

76 CHILDREN'S PLAY AREA

Cllr H.Davies advised there were no updates to report.

77 P.F.M.C. ITEMS FOR CONSIDERATION, INCLUDING PFMC SPC REPRESENTATIVE MEMBER

Cllr H.Davies advised the remaining bollards have now been installed at the Playing Fields. She advised the P.F.M.C. has agreed to hold bi-monthly meetings. She advised the P.F.M.C. is considering exploring funding opportunities for the refurbishment of the existing changing rooms. She confirmed the barbed wire fencing surrounding part of the children's play area is still in place; Cllr K.Barwick agreed to look at the wire fencing after the meeting with Cllr H.Davies.

8.08pm PC Tyrrell arrived at the meeting.

78 NEIGHBOURHOOD PLAN

Cllr V.Durrant agreed to contact Mr C.Harris to discuss how a proposal of a single issue Neighbourhood Plan could progress.

8.10pm The meeting was adjourned to receive the reports from PC Tyrrell and PCSO Ford.

PC Tyrrell advised there had been one reported crime of a dwelling burglary in June 2014. She asked the Council to remind people to close windows and lock doors during the daytime, even if the property is occupied. She advised there had been an increase in the theft of catalytic converters; a free 'catalytic converter' marking day is to be held on 19th July 2014. She advised that Douglas Paxton, Chief Constable and Tim Passmore, Police Commissioner are due to undertake a tour of the County.

PCSO Ford advised she has carried out a number of speed checks at Lower Street, Sproughton; no vehicles have registered travelling more than 36mph. Cllr V.Durrant asked if she carried out speed checks at Hadleigh Road, Sproughton. PC Tyrrell advised there could presently be an issue with undertaking speed enforcement at this location due to current signage issues. Cllr S.Curl asked if PC Tyrrell and/or her colleagues could undertake early morning speed checks along Hadleigh Road, Sproughton. Cllr S.Curl asked if there had been an improvement to the number of anti-social behavioural incidents, at Church Lane/A14 underpass. PC Tyrrell advised that following vigilant monitoring of the area by the Police, she was not aware of any recent problems.

8.25pm PC Tyrrell and PCSO Ford left the meeting.

79 TO CONSIDER PARISH COUNCIL OWNED APPLE MAC

The Clerk referred to the Council owned laptops and an Apple Mac and asked the Parish Council to consider the future of the items.

Action: The Clerk is to contact SALC and the Babergh District Council Communities Officer to ask if they know of an outlet for the laptops.

80 TO AGREE THE TIME, DATE AND PLACE OF THE NEXT MEETING OF THE COUNCIL

The next Sproughton Parish Council meeting will be at 7.30pm, on 17th September 2014, at the Barley Room, Tithe Barn, Lower Street, Sproughton.

81 MATTERS RAISED BY MEMBERS

Cllr V.Durrant advised he had sought advice from St. John's Ambulance organisation, regarding the viability of a Parish Council owned defibrillator unit. He advised a simple unit could cost £1,700, which would include the cost of training 12 users. He noted that if a defibrillator was kept at the Tithe Barn, it would be unlikely that a trained person would be in attendance. However, the units are reportedly

simple to use and instructions are given, via the machine itself, at the time of need. Cllr H.Davies considered the matter should continue to be investigated.

Action: The Clerk is to ask SALC if they know of any defibrillator units having been introduced to Parishes.

The Clerk advised the Tithe Barn will be open for visitors, as part of the Heritage Open Day scheme on 12th September 2014, 14:00 to 16:00.

Summary of Actions

69 TO RECEIVE THE REPORT OF THE TRANSPORT PANEL

Action: Cllr V.Durrant is to draft a response to the Suffolk County Council Suffolk Advisory Parking Standards Consultation.

71 FINANCE

(i) To Approve Payments and Budget Position

Action: The Clerk is to consider redrafting the monthly Precept Budget Spreadsheet to include all expenditure headings.

(iii) To Agree to Carry Out the Quarterly Audit of the Credit Card Statements

Action: Cllr V.Durrant is to carry out the quarterly audit of the credit card statements.

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The meeting closed at 8.40pm

Chairman : _____

Date: _____