

**MINUTES OF THE SPROUGHTON PARISH COUNCIL MEETING HELD AT THE BARLEY ROOM, TITHE BARN, LOWER STREET, SPROUGHTON ON 11TH JUNE 2014, AT 7.45PM**

Councillors present:

Cllr S.Curl (Chairman), Cllr K.Barwick, Cllr H.Davies, Cllr V.Durrant, Cllr J.Kitson, Cllr G.Moore

Mrs S. Frankis, Clerk & Responsible Financial Officer

Peter Jones, District Cllr

Nicholas Ridley, District Cllr

David Busby, County Cllr

1 member of the public

46 APOLOGIES FOR ABSENCE TO BE RECEIVED

There were none received.

47 TO ACCEPT MEMBERS DECLARATIONS OF INTEREST

There were none received.

48 CONSIDERATION FOR DISPENSATIONS FOR A PECUNIARY INTEREST

Cllr S.Curl and Cllr J.Kitson each submitted an application for a dispensation to authorise or instruct a payment in respect of a matter in which they have a disclosable pecuniary or other interest. The Clerk granted the applications for both dispensations.

49 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14TH MAY 2014

The minutes of the meeting held on 14th April 2014, having been circulated to all members, were confirmed and signed as an accurate record of the meeting.

50 REVIEW OF COUNCIL ACTIONS FROM THE PARISH COUNCIL MEETING HELD ON 14TH MAY 2014

There were no matters to consider.

7.50pm The meeting was adjourned to receive reports from David Busby, County Cllr, Nicholas Ridley, District Cllr and Peter Jones, District Cllr.

David Busby, County Cllr advised of the forthcoming 'Lets Look Out For Each Other' event; a cyclist and motorist safety campaign. He advised the 'Initial Teacher Training' initiative had been successful and was now being introduced throughout the country. He advised it is the Suffolk Carers awareness campaign this week and that there are presently 78,000 unpaid carers in Suffolk. He advised he had circulated details of the notification of temporary traffic order for the closure of the C494 Hadleigh Road, Sproughton from 28th to 29th June 2014.

Nicholas Ridley, District Cllr advised the Tattingstone solar farm planning application had been refused by the Planning Inspectorate. He advised the report regarding the Babergh District Council and Mid Suffolk District Council headquarters issue is expected by the end of July, from the consultants engaged to undertake the review.

Peter Jones, District Cllr advised a proposed meeting between Babergh District Council Officers and the applicant of the wind turbine development should be held within 2-3 weeks, to then be followed by a site meeting.

Cllr S.Curl welcomed Mr Rodger Howell to the meeting.

8.00pm The meeting was reconvened.

51 TO RECEIVE THE REPORT OF THE TRANSPORT PANEL

Cllr V.Durrant had circulated his notes of the meeting held on 5th June 2014, regarding the proposed Bramford to Sproughton cycle path/footway. He considers the proposed installation of passing places for cyclists to use would not be used by cyclists and would therefore be a waste of money. The next meeting is due to be held in 2-3 months, at which Suffolk County Council will present specific costings for scheme options. Cllr V.Durrant had advised the meeting that Sproughton Parish Council would fully support a scheme but would be unable to make any financial contributions. Cllr V.Durrant advised that he and David Busby, County Cllr had met with Alan Thorndyke and Steve Merry, both of Suffolk County Council to discuss the S106 Great Blakenham Mitigation Measures and the loss of £25,000 spent by Suffolk County Council on the unviable design scheme they produced. He advised that Alan Thorndyke, of Suffolk County Council has agreed to pursue Mid Suffolk District Council for collection of the S106 money, but to only take on the redesign work if this money was forthcoming. He also thanked David Busby, County Cllr for arranging the meeting and for his support during the meeting.

8.10pm David Busby, County Cllr left the meeting.

52 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE

A list of planning applications and recommendations made by the Planning Committee since the last meeting had been circulated to all Councillors and noted.

53 FINANCE

(i) To Approve Payments and Budget Position

The statement of payments for May 2014 was approved.

(ii) To Consider Requests for Grants

A request had been received from Sproughton School Association for a refund of either part or all of the hiring fees of £83.00, paid for the hire of the Tithe Barn, for the forthcoming Sproughton School Association family disco. The Parish Council unanimously agreed that it was unable to offer the use of the Tithe Barn free of charge but was very keen to support the fund raising efforts of the association. The Parish Council unanimously agreed to offer a grant of £150.00 to Sproughton School Association for the purchase of interactive IT equipment.

**Action: The Clerk is to forward a grant of £150.00 to Sproughton School Association.**

54 TO CONSIDER REQUESTS FOR MEMORIALS AT THE BURIAL GROUND AND RELATED MATTERS

There were no matters to consider.

55 TO RECEIVE THE REPORT OF THE TITHE BARN PANEL AND RELATED MATTERS

Cllr J.Kitson advised it had recently been brought to his attention that the Tithe Barn radio microphone was broken and the key to the sound system cabinet was missing; he advised a new microphone has been purchased and a new lock bought and fitted to the sound system cabinet. Cllr J.Kitson advised that noise leakage to the outside of the Barn, when the audio system is in operation, has been an ongoing issue; two sound engineers have attended the Barn to help identify practical solutions. Both engineers suggested an initial solution by addressing the issue of the speakers in the Barn. The Council unanimously agreed to accept a more cautious approach by accepting the quote received from Altek Ltd t/a System Sound to relocate the existing speakers, at a cost of £270.00 + VAT.

**Action: The Clerk is to accept the quote received from Altek Ltd t/a Sound System.**

Cllr K.Barwick advised the issue of the courtyard water leakage has been resolved.

Cllr H.Davies advised the disabled toilet lock needs to be replaced as there is currently no external access in the case of an emergency. She advised the matter of the faulty heaters remains outstanding. She advised she had today circulated suggested matters to be included / amended to the Tithe Barn Hiring Conditions; she asked councillors to provide feedback regarding the suggestions.

56 TO CONSIDER A REVISED ALLOTMENT HOLDERS AGREEMENT

A revised Allotment Holders Agreement had been circulated to the Council, prior to the meeting. The Council unanimously agreed to adopt the revised Allotment Holders Agreement.

57 STREET LIGHTING

(i) To Agree to Switch on Intelligent Lighting System.

Cllr V.Durrant advised that the ILS has not been implemented to date due to issues with the Suffolk County Council contractors. Karen Smith, of Suffolk County Council has asked Sproughton Parish Council to confirm the times that the street lights are to be off/on. The Council unanimously agreed the street lights on the B1113 should remain on at all time, and that all others should be timed to be off between 00:00 and 05:30. The on periods would also be automatically adjusted for ambient light levels.

**Action: The Clerk is to notify Karen Smith, of Suffolk County Council that the street lights on the B1113 should remain on at all times, and that all others should be timed to be off between 00:00 and 05:30.**

(ii) To Consider Replacement of Street Light No: 49

Cllr V.Durrant advised the Parish Council has received a damage report of street light number 49 both the concrete column and the lantern are damaged and need to be replaced. The Council unanimously agreed to accept the quote, received from Suffolk County Council, to replace the column and a fluorescent lantern P567 @ £1,359.09.

**Action: The Clerk is to accept the quote received from Suffolk County Council.**

58 CHILDREN'S PLAY AREA

Cllr H.Davies referred to a recent inspection report undertaken by Wicksteed, under the instruction of Mr D.Lavington, and contradictory advice received regarding the safety condition of the tractor. The Council agreed it had been placed in a difficult position as it is now in receipt of an uncommissioned report that will have to be acted upon. The Council asked Cllr H.Davies to thank Mr D.Lavington for the report and to inform him that the Parish Council has its own annual programme of safety inspections of the children's play equipment in place. Cllr K.Barwick agreed to inspect the tractor.

59 P.F.M.C. ITEMS FOR CONSIDERATION, INCLUDING PFMC SPC REPRESENTATIVE MEMBER

Cllr H.Davies advised the P.F.M.C. continues to install new bollards, at the playing fields. She advised that she and Cllr J.Kitson will meet with the P.F.M.C. to work on the boundaries. She asked the Council if community groups would be permitted to use the Parish Council owned ride-on lawn mower, if it was to be transported around the parish on a trailer and not driven on the public highway. The Council agreed to consider the matter. Cllr H.Davies advised the seating bench outside the tennis court area, at the Playing Fields needs replacing and that the P.F.M.C. has asked if the Parish Council would contribute to a replacement. The Council advised Cllr H.Davies that any request would be considered if it were presented to the Council as a written request, accompanied by a copy of the P.F.M.C.'s latest year end accounts.

60 FINANCIAL REGULATIONS

(i) To Adopt Revised Financial Regulations

Cllr J.Kitson had circulated draft revised Financial Regulations to the Council, prior to the meeting. He asked the Council to consider two amendments to the draft. The Council unanimously agreed to adopt the revised Financial Regulations, including the two amendments.

(ii) To Appoint the Clerk as the Internet Banking Service Administrator, in Accordance with Financial Regulation 6.15

The Council unanimously agreed to appoint the Clerk as the Internet Banking Service Administrator, in accordance with Financial Regulation 6.15.

61 TO CONSIDER MATTERS ARISING FROM THE ANNUAL PARISH MEETING, HELD ON 7TH MAY 2014

Cllr V.Durrant advised he had sought advice from St. John's Ambulance organisation, regarding the viability of a Parish Council owned defibrillator unit. He agreed to bring details of required training, machinery maintenance, equipment location and accessibility to the Council.

Mr C.Harris had asked if it would be possible to have a Neighbourhood Plan with a transport element only. Cllr V.Durrant agreed to ask Mr C.Harris to present the validity of his suggestion, for consideration by the Parish Council.

- 62 TO AGREE THE TIME, DATE AND PLACE OF THE NEXT MEETING OF THE COUNCIL  
The next Sproughton Parish Council meeting will be at 7.30pm, on 16th July 2014, at the Barley Room, Tithe Barn, Lower Street, Sproughton.  
Cllr G.Moore gave her apologies as she will be unable to attend the meeting.
- 63 MATTERS RAISED BY MEMBERS  
Cllr S.Curl advised he had received a request from Mr S.Wood for the use of the Parish Council owned plastic beer glasses, for use at the forthcoming Sproughton School Association family disco. The Council unanimously agreed it would not loan the glasses.  
Cllr S.Curl referred to a recent email communication received regarding a Suffolk Inter-Village Rounders Tournament; he agreed to publicise the matter in the In Touch magazine.

Summary of Actions

53 FINANCE

(ii) To Consider Requests for Grants

**Action: The Clerk is to forward a grant of £150.00 to Sproughton School Association.**

55 TO RECEIVE THE REPORT OF THE TITHE BARN PANEL AND RELATED MATTERS

**Action: The Clerk is to accept the quote received from Altek Ltd t/a Sound System.**

57 STREET LIGHTING

**Action: The Clerk is to notify Karen Smith, of Suffolk County Council that the street lights on the B1113 should remain on at all times, and that all others should be timed to be off between 00:00 and 05:30.**

**Action: The Clerk is to accept the quote received from Suffolk County Council.**

The meeting closed at 9.20pm

Chairman : \_\_\_\_\_

Date: \_\_\_\_\_