

MINUTES OF THE SPROUGHTON PARISH COUNCIL MEETING HELD AT THE BARLEY ROOM, TITHE BARN, LOWER STREET, SPROUGHTON ON 11TH APRIL 2012, AT 7.30PM

Councillors present:

Cllr B.Askew, Cllr A.Cronin, Cllr J.Kitson, Cllr D.Lavington, Cllr G.Moore, Cllr S.Wood

Mrs S. Frankis, Clerk & Responsible Financial Officer

Peter Jones, District Cllr

Nicholas Ridley, District Cllr

The meeting was chaired by Cllr J.Kitson.

181 APOLOGIES FOR ABSENCE TO BE RECEIVED

Cllr S.Curl, due to holiday

Cllr H. Davies, due to holiday

Kathy Pollard, County Cllr

182 TO ACCEPT MEMBERS DECLARATION OF INTEREST

No declarations of interest were received.

183 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14TH MARCH 2012

The minutes of the meeting held on 14th March 2012, having been circulated to all members, were confirmed and signed as an accurate record of the meeting.

184 REVIEW OF COUNCIL ACTIONS FROM THE PARISH COUNCIL MEETING HELD ON 14TH MARCH 2012

Re. minute no: 11/12 165 The Clerk advised that a response had been received from Mr P. Summers, agent for the Trustees of the Red House Trust, wherein the Trust is looking to secure enabling consent from the Parish Council, in order that the Trust may fund the provision of land and possible construction of a footway. The Council agreed to mandate the Transport Panel to draft a response to Mr Summers, for their consideration.

Action: The Transport Panel is to draft a response to Mr Summers, for the consideration of the Parish Council.

185 TO CONFIRM AND SIGN THE MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 28TH MARCH 2012

The minutes of the meeting held on 28th March 2012, having been circulated to all members, were confirmed and signed as an accurate record of the meeting.

186 REVIEW OF COUNCIL ACTIONS FROM THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 28TH MARCH 2012

There were no actions to consider.

7.38pm The meeting was adjourned to receive a report from District Cllr, Peter Jones and District Cllr, Nicholas Ridley.

District Cllr. Ridley advised that the Annual Meeting of Babergh District Council is to be held on 24th March 2012. He advised that the National Planning Framework is now in place and that the Babergh District Council Local Plan will need to be reviewed and adopted as soon as is possible. He advised that there is no Central Government funding available to District Councils to deliver Neighbourhood Plans and that the cost of each Plan would be in the region of £15,000 each; the cost would therefore fall to the District Council.

7.43pm The meeting was reconvened.

- 187 TO RECEIVE THE REPORT OF THE TRANSPORT PANEL AND RELATED TRAFFIC MATTERS
No written report had been received as there had been no updates or matters to report.
- 188 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE
A list of planning applications and recommendations made by the Planning Committee since the last meeting had been circulated to all Councillors and noted.
- 189 FINANCE
(i) To Approve Payments and Budget Position
The statements of payments for February 2012 and March 2012 were approved.
(ii) To Consider Requests for Grants
There were no requests to consider.
(iii) To Accept the SALC 2012/2013 Subscription
The Council unanimously agreed to renew the SALC subscription for 2012/2013.
(iv) To Agree the Statement of Accounts as at 31st March 2012
The accounts for the year ended 31st March 2012 had been circulated to the Council and were agreed.
(v) To Receive the Internal Audit Report for 2011/2012 and to Consider the Findings
A copy of the Internal Audit Report, as prepared by Heelis & Lodge, had been circulated to the Council and was received.
The Council received the recommendations of the report; (i) to identify LGAs137 expenditure in the minutes at the point of decision, and (ii) to redraft the format of the Parish Council Fixed Assets Register.
Action: The Clerk is to redraft the format of the Parish Council Fixed Assets Register.
- 190 TO CONSIDER REQUESTS FOR MEMORIALS AT THE BURIAL GROUND AND RELATED MATTERS
A request for a memorial in memory of Mr Jamie Richard Perry was approved. The Council recorded a spelling error within the proposed inscription.
- 191 TO RECEIVE THE REPORT OF THE TITHE BARN PANEL AND RELATED MATTERS
No written report had been received from the Tithe Barn Panel.
Cllr J.Kitson advised that the contractor appointed by the Parish Council, to undertake the relocating of the Tithe Barn fire alarm panel, had revisited the Barn and is to issue an updated quotation to the Council. Cllr J.Kitson advised that the action points identified in the five yearly inspection report of the Tithe Barn electrical installation had been carried out. Cllr J.Kitson advised he has prepared a fire awareness training power point presentation. The Council agreed to invite two managers of the Sproughton Community Shop C.I.C. to attend a forthcoming training session.
- 192 TO RECEIVE THE REPORT OF THE 'GREEN' SPROUGHTON PANEL
A written report had been received from the Green Panel and circulated to the Council. Cllr G.Moore advised that the Panel was considering applying for a Woodland Trust community tree pack but that the criteria may be difficult to meet.
- 193 TO RECEIVE THE REPORT OF THE PLAYING FIELD MANAGEMENT COMMITTEE PARISH COUNCIL TRUSTEES
No written report has been received from the Playing Field Management Committee Parish Council Trustees.
Cllr D.Lavington advised that a new gate had been installed at the entrance of the Sproughton Playing Fields, which allowed easier access for pedestrians and wheelchair users. He advised that a new '10mph children playing' sign is to be erected. He asked if there was any historical precedence to allow access from some of the Church Lane properties onto the Playing Fields access road. There was no knowledge of any such precedence.

- 194 TO CONSIDER SALC BESPOKE BUDGET TRAINING
 The Council unanimously agreed to receive bespoke finance and budget training from SALC.
Action: The Clerk is to arrange a bespoke finance and budget training session, which is to be held on a Saturday morning.
- 195 TO CONSIDER APPOINTMENT OF LEGAL ADVICE RE. SPROUGHTON PARISH COUNCIL UNDERSTANDING OF THE PFMC TRUST DEED
 Cllr D.Lavington, Cllr B.Askew and Cllr A.Cronin declared an interest and duly signed the Register.
 The Clerk asked the Council to consider seeking legal advice in order to obtain a clear understanding of the Parish Council's role as Custodian Trustees of the Sproughton Playing Fields. She advised that she had sought local assistance regarding the matter and that a number of issues and questions had been raised which required proper legal clarification.
Action: The Clerk is to circulate a copy of the issues and questions that have been raised to the Council.
- 196 CORRESPONDENCE
 (i) Burstall P.C. - cooperation with neighbouring councils
 The Clerk advised that an email had been received from Burstall Parish Council wherein an invitation has been extended to its neighbouring parishes to form a better working relationship. The Council agreed to thank Burstall Parish Council and to express a view that it would be happy to collectively come together to consider matters that may affect adjoining parishes.
Action: The Council recommended that Cllr S.Curl is to contact Cllr B.Gasper, Chairman of Burstall Parish Council.
 (ii) Sproughton Queen Elizabeth II Jubilee Celebrations - request for use of tables and chairs
 The Council had received a request from the organisers of the Sproughton Queen Elizabeth II Jubilee Celebrations, asking to use the Tithe Barn tables and chairs for use in the refreshments tent. The Council agreed to grant permission for the tables and chairs to be used at the event, provided that they are returned clean and are kept dry.
- 197 TO CONSIDER RECIPIENTS OF THE SPROUGHTON PARISH COUNCIL 2012 LOCAL HERO AWARD(S)
 The Council unanimously agreed to award Local Hero Awards to the volunteer workers at the Sproughton Community Shop.
Action: The Clerk is to notify Sproughton Community Shop C.I.C. of the award and to request a list of the Sproughton Community Shop volunteer workers.
- 198 TO RECEIVE THE DRAFT REPORT OF SPROUGHTON PARISH COUNCIL
 The report had not been received.
Action: Cllr S.Curl is to circulate the report prior to the Annual Parish meeting.
- 199 TO AGREE THE TIME, DATE AND PLACE OF THE NEXT PARISH COUNCIL MEETING
 The next Sproughton Parish Council meeting will be at 7.30pm, on 9th May 2012, at the Barley Room, Tithe Barn, Lower Street, Sproughton.
- 200 MATTERS RAISED BY MEMBERS
 Cllr B.Askew asked that the matter of the damaged wet/pour bases at the children's play area be addressed.
 Cllr D.Lavington referred to the recent news that Mr G.Spanner, developer of the proposed SnOasis development, has been declared bankrupt. He asked if the SnOasis development will proceed and if the S106 monies associated with the housing development will be delivered. The Clerk advised that Mr V.Durrant is working with Suffolk County Council to deliver the S106 monies associated with the SnOasis housing development.
 Cllr J.Kitson advised that the incinerator works had commenced at Great Blakenham.

Summary of Actions

184 REVIEW OF COUNCIL ACTIONS FROM THE PARISH COUNCIL MEETING HELD ON 14TH MARCH 2012

Action: The Transport Panel is to draft a response to Mr Summers, for the consideration of the Parish Council.

189 FINANCE

(v) To Receive the Internal Audit Report for 2011/2012 and to Consider the Findings

Action: The Clerk is to redraft the format of the Parish Council Fixed Assets Register.

194 TO CONSIDER SALC BESPOKE BUDGET TRAINING

Action: The Clerk is to arrange a bespoke finance and budget training session, which is to be held on a Saturday morning.

195 TO CONSIDER APPOINTMENT OF LEGAL ADVICE RE. SPROUGHTON PARISH COUNCIL UNDERSTANDING OF THE PFMC TRUST DEED

Action: The Clerk is to circulate a copy of the issues and questions that have been raised to the Council.

196 CORRESPONDENCE

(i) Burstall P.C. - cooperation with neighbouring councils

Action: The Council recommended that Cllr S.Curl is to contact Cllr B.Gasper, Chairman of Burstall Parish Council.

197 TO CONSIDER RECIPIENTS OF THE SPROUGHTON PARISH COUNCIL 2012 LOCAL HERO AWARD(S)

Action: The Clerk is to notify Sproughton Community Shop C.I.C. of the award and to request a list of the Sproughton Community Shop volunteer workers.

198 TO RECEIVE THE DRAFT REPORT OF SPROUGHTON PARISH COUNCIL

Action: Cllr S.Curl is to circulate the report prior to the Annual Parish meeting.

The meeting closed at 8.55pm

Chairman : _____

Date: _____