

MINUTES OF THE SPROUGHTON PARISH COUNCIL MEETING HELD AT THE BARLEY ROOM, TITHE BARN, LOWER STREET, SPROUGHTON ON 9TH NOVEMBER 2011, AT 7.30PM

Councillors present:

Cllr S.Curl (Chairman), Cllr B.Askew, Cllr A.Cronin, Cllr V.Durrant, Cllr J.Kitson, Cllr G.Moore, Cllr S.Wood

Mrs S. Frankis, Clerk & Responsible Financial Officer

83 APOLOGIES FOR ABSENCE TO BE RECEIVED

Cllr D.Lavington, due to work commitments

County Cllr, Kathy Pollard

District Cllr, Peter Jones

District Cllr, Nicholas Ridley

84 TO ACCEPT MEMBERS DECLARATION OF INTEREST

No declarations of interest were received.

85 TO CONFIRM AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12TH OCTOBER 2011

Re. minute no: 11/12 68 The Council agreed to strike the name of the Babergh District Council planning officer from the recorded minutes.

The minutes of the meeting held on 12th October 2011 were then signed as an accurate record of the meeting.

86 REVIEW OF COUNCIL ACTIONS FROM THE PARISH COUNCIL MEETING HELD ON 12TH OCTOBER 2011

There were no actions to consider.

87 TO CONSIDER CO-OPTION TO FILL ONE PARISH COUNCILLOR VACANCY

This item was deferred.

88 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE

A list of planning applications and recommendations made by the Planning Committee since the last meeting had been circulated to all Councillors and noted.

89 FINANCE

(i) To Approve Payments and Budget Position

The statement of payments for October 2011 was approved.

The Clerk advised the payment made to H.M. Land Registry (payment folio number 10) was the registration fee due for the voluntary registration of the Village Lock-up.

Action: Cllr S.Curl is to establish if the Village Lock-up is included on the Sproughton Almshouse and Relief in Need Charity assets register.

(ii) To Consider Grant Requests

There were no grants to consider.

(iii) To Receive the Findings of the Quarterly Credit Card Payments Audit

Cllr S.Curl had carried out the quarterly credit card payments audit. There were no matters to report.

(iv) To Receive the Findings of the Half Yearly Parish Council Accounts Ledger Audit

Cllr J.Kitson had carried out the half yearly Parish Council accounts ledger audit. There were no matters to report.

(v) To Review Progress of Setting the 2012/2013 Budget and Precept

The Council will agree the precept budget at the next Parish Council meeting.

(vi) To Consider Nominating an Additional Co-op Bank Signatory

The Council unanimously agreed to nominate Cllr B.Askew as an additional signatory to the Parish Council Co-op bank account.

Action: The Clerk is to arrange for Cllr B.Askew to become a Parish Council Co-op bank signatory.

90 TO RECEIVE THE REPORT OF THE TRANSPORT PANEL AND RELATED TRAFFIC MATTERS

Cllr V.Durrant thanked the volunteers who had taken part in the 'Lorry Watch' event on 1st November 2011. With reference to the works to be undertaken at Sproughton River Gipping road bridge, he advised he had met with a Suffolk County Council bridge engineer. The works are expected to be carried out during March / April 2012. Cllr V.Durrant presented an updated draft of the proposed B1113 speed reduction measures, as prepared by Julia Procter of Suffolk County Council and indicated that he would advise her to proceed with the detailed design of their proposed Mitigation Measures. Suffolk County Council has requested the \$106 monies from the residential developer at Gt. Blakenham, but has yet received no response.

8.00pm PC Gary Austin arrived at the meeting.

Cllr V.Durrant advised National Grid works being undertaken at Hadleigh Road are currently being delayed due to administration issues between National Grid and Ipswich Borough Council. He has contacted both parties in an attempt to move the matter forward.

8.05pm The meeting was adjourned to receive a report from PC Gary Austin.

PC Gary Austin advised there appears to be a correlation between the current closure of Hadleigh Road and the increase in the number of reported crimes in the area; the closure has led to difficulties in patrolling the area. He advised the fireworks event had been without incident.

Cllr V.Durrant asked if there was any progress to report regarding vehicles parking illegally outside Sproughton Primary School. PC Austin advised he has made unannounced visits to the area to target the issue.

8.20pm PC Gary Austin left the meeting. The meeting was reconvened.

91 TITHE BARN

(i) To Receive the Report of the Tithe Barn Panel and Related Matters

A written report had been received from the Tithe Barn Panel and circulated to the Council.

Cllr S.Curl declared an interest and duly signed the register.

The Tithe Barn Panel had considered the details of the external storage unit proposed by Sproughton Community Shop C.I.C. The proposed unit is substantially larger than would be reasonably necessary to house the two containers to be stored. The Council agreed not to accept the design of the proposed unit but agreed to accept a unit of 1 metre length.

Action: The Clerk is to write to Sproughton Community Shop C.I.C. to advise them of the Council's decision.

The Council unanimously agreed to accept the proposed Tithe Barn hire charges and the generality of Appendix B of the November 2011 Tithe Barn report.

The Council unanimously agreed to accept the terms of the e.on 'Fixed Price Business EasyGreen Business' plan that will take effect from 25th January 2012.

The Council unanimously agreed to set a budget upper level of £200.00 to replace the faulty Tithe Barn sound system amplifier.

(ii) To Award the Contract for Tithe Barn Electrical Works and to Agree Expenditure

Cllr B.Askew declared an interest, duly signed the register and left the meeting.

Cllr J.Kitson advised he had received four quotes for the Tithe Barn fire alarm panel to be relocated to the walkway area. The Council unanimously agreed to accept the quote received from Ipswich Borough Council to relocate the fire alarm system at a cost of £1,014.00, and to include an internal budget extension of £400.00 for the works to realign the break glass units with the zones.

The Council unanimously agreed to accept the quote received from Martin Gilbert to carry out a periodic inspection of all Tithe Barn fixed wiring at a cost of £915.00.

The Council unanimously agreed to accept the quote received from Ipswich Borough Council to isolate the Tithe Barn heater switches and to remove the heater meters at a cost of £187.00.

The Council unanimously agreed to accept the quote received from Martin Gilbert to remove the four wall uplighters in the Barley Room, at a cost of £65.00.

9.15pm Cllr B.Askew returned to the meeting.

(iii) To Consider a Request to Use the 'A' Frame for Advertising by Sproughton Community Shop C.I.C.

Cllr S.Curl declared an interest and duly signed the register.

A request had been received from Mrs R.Lavington to use the Parish Council's 'A' frame to advertise the forthcoming Sproughton Community Shop C.I.C. craft fayre. The Council agreed five in favour and one abstention to allowing Mrs R Lavington use of the 'A' frame as a base to display a removable notice of professional quality to advertise the craft fayre, from Monday 21st November to Friday 25th November 2011.

92 TO RECEIVE THE REPORT OF THE 'GREEN' SPROUGHTON PANEL

A written report had been received from the Green Sproughton Panel and circulated to the Council.

93 TO CONSIDER REQUESTS FOR MEMORIALS AT THE BURIAL GROUND AND RELATED MATTERS

One request to erect a memorial was considered and granted.

94 STREETLIGHTING

The Council unanimously agreed to replace the G39 conflict unit number 1 with the new 42W PLT, at a cost of £407.89.

95 SPROUGHTON PARISH COUNCIL RISK MANAGEMENT

The Council continues to prepare a risk management report.

96 TO RECEIVE AND CONSIDER THE FINDINGS OF THE 2011 INSPECTION REPORT OF THE CHILDREN'S PLAY AREA

Cllr G.Moore had circulated an electronic version of the report to the Council.

Cllr S.Curl advised that a letter had been received from Babergh District Council inviting the Council to discuss the spending of the S106 funds that it currently holds for expenditure in the Parish of Sproughton. Cllr B.Askew and Cllr G.Moore are to contact Mr M. Tavernor, of Babergh District Council to discuss the matter.

97 TO AGREE THE TIME, DATE AND PLACE OF THE NEXT PARISH COUNCIL MEETING

The next Sproughton Parish Council meeting will be at 7.30pm, on 14th December 2011, at the Barley Room, Tithe Barn, Lower Street, Sproughton.

98 MATTERS RAISED BY MEMBERS

Cllr J.Kitson asked that a letter be sent to the Sproughton Community Shop C.I.C. reminding them that users of the shop should not park vehicles in front of the Tithe Barn fire exit doors.

Cllr V.Durrant advised that he and Cllr J.Kitson had attended a Babergh Development Framework workshop on 8th November 2011.

Cllr B.Askew reminded Cllr S.Curl to add a note of thanks to Mr. Elliss in the next issue of the In Touch magazine.

Cllr B.Askew asked how the Council decides when to hold family discos. Cllr S.Curl advised there is no fixed agenda for the Council to put on events. Cllr A.Cronin and Cllr S.Wood proposed and it was agreed that a Parish Council family disco should be held on 16th December 2011.

Cllr G.Moore advised a sustainable lecture is to be held on 10th November 2011.

Cllr A.Cronin advised she had received complaints regarding the cherry trees at Samford Place, Sproughton. Cllr S.Curl advised that the residents be asked to raise the issue with Babergh District Council.

The Clerk advised that Babergh District Council had confirmed they had received no requests for an election to take place within the prescribed period and it therefore falls to the Parish Council to fill the vacancy, made available by the resignation of Mr J.Pateman-Gee, by co-option.

Cllr S.Curl advised he had attended the SALC AGM on 8th November 2011.

Summary of Actions

89 FINANCE

(i) To Approve Payments and Budget Position

Action: Cllr S.Curl is to establish if the Village Lock-up is included on the Sproughton Almshouse and Relief in Need Charity assets register.

(vi) To Consider Nominating an Additional Co-op Bank Signatory

Action: The Clerk is to arrange for Cllr B.Askew to become a Parish Council Co-op bank signatory.

91 TITHE BARN

(i) To Receive the Report of the Tithe Barn Panel and Related Matters

Action: The Clerk is to write to Sproughton Community Shop C.I.C. to advise them of the Council's decision.

The meeting closed at 10.00 m

Chairman : _____

Date: _____