**Minutes of the Extraordinary Sproughton Parish Council Meeting held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 19th February 2020 at 7:00pm**

**ATTENDEES:** Cllr Davies, Powell, King, Curl & Selby

**MINUTES**

Meeting opened at 19:05

1. **OPENING INCLUDING PUBLIC FORUM**
	1. No members of the public present
2. **APOLOGIES**
	1. Apologies received from Cllrs Maxwell & Norman
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
	1. All councillors declared interests in Taylor Wimpey/Wolsey Grange, Sugar Beet site, Hopkins Homes & Pigeon proposed developments
4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
	1. None received
5. **MINUTES**
6. Councillors to consider and approve the minutes of the Parish Council meeting held on 15th January & 12th February 2020
	1. All councillors voted to approve the minutes for both meetings
7. Review of actions from previous minutes
	1. Post-box still to be ordered by Cllr Powell online
	2. New grit bin quotes to be obtained
	3. Church to be contacted re burial ground
	4. Quote received for TB electrics did not specify whether VAT was included or not. All councillors agreed that VAT should be added to the quote as appropriate
8. **ACTIONS & PROJECTS**
9. Neighbourhood Plan: All councillors voted to proceed with a neighbourhood plan. The question on whether or not it is an allocated or unallocated plan will be determined after further investigation. ***Action****: Kick-off the initial stage of the NP*
10. Beer Festival 2020: Approval of budget. All councillors approved the proposed budget drafted by the BF Committee and a payment limit of £300.00 before further approval required by SPC.
11. **FINANCE**
	1. Monthly Payments – Councillors to approve this month’s payments.
	2. All councillors approved payments
	3. New bin – end of Church Lane
	4. Quote still to be obtained see 5.b.b
12. **BURIAL GROUND**
	1. Burial Ground Committee & Meeting
	2. Cllr Powell questioned his inclusion in the committee. Cllr Curl volunteered to join the Committee, all councillors voted to accept Cllr Curl and remove Cllr Powell.
	3. Grant of Exclusive Right of Burial issue resolved (flowers on grave)
13. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
	1. Tithe Barn: Carpark signs have arrived to be installed by Mike Herbert. Entrance sign ordered, waiting on delivery
	2. Allotments: Rent letters still to be drafted Keith Barwick has offered to assist
	3. Community Shop: Licence to be reviewed ***Action****: Cllr Powell to kick-off this process*.
	4. Playing Field Management Committee: No update,
	5. Children’s Play Area: Waiting on BMSDC to speak at meeting on playground issues as Tony Bass has moved on
	6. Sproughton Working Group: No update
	7. Finance Committee Planning Committee: Precept was approved and paperwork delivered to BMSDC on schedule
	8. HR Committee
	9. Councillors to resolve to exclude public and press to consider confidential item: All councillors agreed to exclude the public & press. Various matters were discussed.
14. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
	1. The next meeting was agreed as Wed 11Mar20
15. **ITEMS FOR NEXT MEETING**
	1. Beer Festival Committee to be added to #9
	2. Tree Survey to be restarted. ***Action****: Cllr Curl*
16. **AOB**
	1. Cllr Davies stated that letter had been received from a resident on Lower Street asking for assistance with adoption by SCC of the cut-through to Lower Street. Cllr Curl commented that this had been looked at a few years ago. ***Action****: Cllr Davies to find any documentation on this and revisit issue*
17. **CLOSE OF MEETING**
	1. The meeting closed at 20:26

H Davies

Helen Davies, Chair, Sproughton Parish Council