|  |  |  |
| --- | --- | --- |
|  | **Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held via Zoom on Wednesday 13th January 2021 at 7:30pm to transact the business as set out below.**  Due to Covid-19 isolation requirements the meeting will be held via the audio-video conferencing application Zoom. If you would like to dial-in please email the Clerk on SproughtonPC@gmail.com  **AGENDA:**   1. **OPENING INCLUDING PUBLIC FORUM** 2. **APOLOGIES** 3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA** 4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST** 5. **MINUTES**    1. Councillors to consider and approve the minutes of the Parish Council meeting held on 9th December 2020.    2. Review of actions from previous minutes 6. **ACTIONS & PROJECTS**    1. Notice Board    2. Laptop/Printers    3. Community Space 7. **NEIGHBOURHOOD PLAN**   7.1 Update   1. **Sproughton Working Group** 2. **FINANCE**    1. Monthly Payments – Councillors to approve this month’s payments:    2. Bank Reconciliation    3. Agree 2021-2022 Precept    4. Retainers 3. **COVID-19**    1. Update 4. **BURIAL GROUND**    1. Memorial bench policy 5. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**    1. Tithe Barn    2. Allotments    3. Community Shop    4. Playing Field Management Committee    5. Children’s Play Area    6. Planning Committee    7. Beer Festival 6. **The Council shall resolve to exclude the public and press in order to consider confidential matters**   13.1 Councillors to consider and approve confidential minutes.   1. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING** 2. **ITEMS FOR NEXT MEETING** 3. **AOB** 4. **CLOSE OF MEETING**   Kirsty Webber  Kirsty Webber, Clerk, Sproughton Parish Council |  |