**Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 13th May 2020 at 7:30pm to transact the business as set out below.**

Due to Covid-19 isolation requirements the meeting will be held via the audio-video conferencing application Zoom. If you would like to dial-in please email the Clerk on SproughtonPC@gmail.com

**AGENDA:**

1. **OPENING INCLUDING PUBLIC FORUM**
2. **APOLOGIES**
3. **COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA**
4. **CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST**
5. **RESOLUTION TO DISPENSE WITH THE ANNUAL PARISH COUNCIL UNTIL MAY2021 DUE TO COVID-19, PER NALC/SALC GUIDANCE**
6. **MINUTES** 
   1. Councillors to consider and approve the minutes of the Parish Council meeting held on 8th April 2020 and of the Finance committee minutes 24th Jan 2020
   2. Review of actions from previous minutes.
7. **ACTIONS & PROJECTS**
   1. Bennett Homes land offered to SPC
   2. New Community Shop Signage
   3. Post/parcel box – missing parcel
   4. Barley Room Office/Storage
   5. Lighting Fault at Tithe Barn
8. **FINANCE** 
   1. Monthly Payments – Councillors to approve this month’s payments.
   2. New litter bin in Church Lane
   3. Neighbourhood Plan spend pre-grant
      1. Application for grant
      2. Consultancy quote approval
      3. Whole of parish flyer/questionnaire delivery costs
      4. Land Registry searches
      5. ‘Parish-Online.co.uk’ Ordinance survey subscription
   4. Beer Festival Profits Allocation
   5. Tithe Barn Car-Park
   6. Allotment tidy-Up
   7. Year-End Accounts
9. **COVID-19**
   1. Sproughton Volunteers
   2. Possible grant/funding from Babergh
10. **BURIAL GROUND**
    1. Burial Ground Committee update.
11. **REPORTS FROM COMMITTEES AND RELEVANT GROUPS**
    1. Tithe Barn
    2. Allotments
    3. Community Shop
    4. Playing Field Management Committee
    5. Children’s Play Area
    6. Sproughton Working Group
    7. Finance Committee
    8. Planning Committee
    9. Beer Festival
12. **The Council shall resolve to exclude the public and press in order to consider confidential matters**
13. **TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING**
14. **ITEMS FOR NEXT MEETING**
15. **AOB**
16. **CLOSE OF MEETING**

Kirsty Webber

Kirsty Webber, Clerk, Sproughton Parish Council