**Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 11th December at 7:30pm to transact the business as set out below.**

**AGENDA**

1. OPENING INCLUDING PUBLIC FORUM
2. TO RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS
3. APOLOGIES
4. COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA
5. CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST
6. MINUTES
7. Councillors to consider and approve the minutes of the Parish Council meeting held on 13th November 2019 (inc. confidential item) and 11th October 2019 confidential item
8. Review of actions from previous minutes
9. ACTIONS & PROJECTS
10. Neighbourhood Plan: Update
11. Parish Tree & TPO Survey: Update
12. Beer Festival 2020
13. FINANCE
14. Monthly Payments – Councillors to approve this month’s payments
15. New bin required – end of Church Lane
16. Review of grant applications – additional items
17. BURIAL GROUND
18. Memorial approval Update on burial matters
19. REPORTS FROM COMMITTEES AND RELEVANT GROUPS
20. Tithe Barn
21. Allotments
22. Community Shop
23. Playing Field Management Committee
24. Children’s Play Area
25. Sproughton Working Group
26. Finance Committee Planning Committee
	* 1. Review/agreement of ToR
		2. Accounts
27. HR Committee
	* 1. Councillors to resolve to exclude public and press to consider confidential item
28. TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING
29. ITEMS FOR NEXT MEETING
30. AOB
31. CLOSE OF MEETING

H Davies

Helen Davies, Chair, Sproughton Parish Council