**Members of Sproughton Parish Council are hereby summoned to attend the Parish Council Meeting to be held in the Barley Room, the Tithe Barn, Lower Street, on Wednesday 13th November at 7:30pm to transact the business as set out below.**

**AGENDA**

1. OPENING INCLUDING PUBLIC FORUM
2. TO RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS
3. APOLOGIES
4. COUNCILLORS DECLARATIONS OF INTEREST RELEVANT TO ANY ITEM ON THE AGENDA
5. CONSIDERATION OF DISPENSATIONS FOR A PECUNIARY INTEREST
6. MINUTES
7. Councillors to consider and approve the minutes of the Parish Council meeting held on 9th October 2019 (inc. confidential item) and extraordinary meetings on 4th & 23rd October 2019 (public & confidential)
8. Review of actions from previous minutes
9. ACTIONS & PROJECTS
10. Neighbourhood Plan: Update
11. Parish Tree & TPO Survey: Update
12. Litter Pick
13. Beer Festival 2020
14. FINANCE
15. Monthly Payments – Councillors to approve this month’s payments
16. Review of grant applications – additional items
17. BURIAL GROUND
18. Reduced burial fee for grave
19. Delegated authority to councillor in Clerks absence
20. REPORTS FROM COMMITTEES AND RELEVANT GROUPS
21. Tithe Barn (office)
22. Allotments (rent)
23. Community Shop (car-park signs)
24. Playing Field Management Committee
25. Children’s Play Area
26. Sproughton Working Group
27. Finance Committee Planning Committee
    * 1. Review/agreement of ToR
      2. Membership of Finance Committee
      3. 2020/21 Budget
28. HR Committee
    * 1. Councillors to resolve to exclude public and press to consider confidential item
29. TO AGREE TIME, DATE AND PLACE OF NEXT PARISH COUNCIL MEETING
30. ITEMS FOR NEXT MEETING
31. AOB
32. CLOSE OF MEETING

H Davies

Helen Davies, Chair, Sproughton Parish Council