**Sproughton Neighbourhood Plan Meeting Minutes: 21/06/21**

Meeting commenced at 17.50 – Zoom call due to self-isolation of group members

Present – Rhona, Helen, Sharon, Ian and Abbe

Apologies – Ken.

Declaration of interest for any item on the agenda – none raised

Declaration of any pecuniary interest – none raised

Previous two weeks minutes to be proposed at the next meeting.

Action Rhona - Photos and Household Excel Survey to Ian

Send over comments from Peter once completed.

Update from Ian:

* Objectives sent through by Helen – still too many, Ian attempting to tighten them up and place in the correct areas. Too much repetition. Ian to provide table with original objectives and his new proposals so they can be compared and contrasted. 23 Objectives are too many.
* Cut policy on housing design (raised by Helen) needs to fall under development design, wording is over and above what a NP can do so wording will need amending.
* Rhona – raised concerns as to what we cut without loosing protection? Ian advises, protection needs to be in the planning policies. Objectives are repeating detail in the policy, this is unnecessary. In short they are too wordy. Objectives to be considered “high level” and planning policies are how the objectives are delivered. Objectives need to be more succinct.

E.g. no. 5 – objective around employment sector is nothing to do with planning and can’t be managed within the NP.

* Ian will send revised objectives through in next 24 hours to be reviewed and has requested the same document be reviewed and sent back. Action Ian. No need to reference these to the objectives as this is already completed.
* Rhona and Helen to return document by the end of the week. Action Helen / Rhona.
* Conservation area / character areas – special character areas and character areas – special character area needs to be the conservation area only. Need to specify employment areas as such and not as character areas as it is becoming confusing / messy. Guiding development into employment areas to and to reflect the characteristics of those areas. Character areas to be moved into development and design.
* Reference made to the Great Barton plan and need to refer to character areas in the same manner. Ian said he is going to review this again and to ensure the areas A and E are referenced landscape area and then reference made to development in the urban areas is reflective of the area itself.
* Chapter 9 – conservation area only.
* Landscape section ref A and E as parkland rural landscape. Add in Abbey Oaks due to parkland at the rear?
* In Development and Design – ref detail of sections A and E along with all the other character areas.
* Transport Chapter – need an overall strategy - Rhona confirmed she has sent Ian a copy of the “wish list” Ian will incorporate into the plan.
* Ian to get the finalised plan back to the team by the end of the month.
* Sites with planning permission as per the JLP needs to be evidenced on the NP.

Rhona Comments:

* Discussed idea for path through the millennium green to waterworks to avoid pedestrian crossing / path near to Helen’s address. Concerns this makes development by Trinity college more viable. Going in the plan as an aspiration. Will be loss of hedgerow which will need replacing.
* Date required for public consultation - concerns re accommodation as Barn getting booked up? Next SPC meeting is 14/07/21 when they can consider the plan. If this occurs then the public consultation can start on the 21/08/21 and end on the 04/10/21.
* Rhona – add to agenda for the meeting three days before the meeting.

Helen Comments:

* Re design codes – has been passed to Wolsey Grange – Paul Bryant has stated it’s a reference document only – Ian concurs it is an evidence document only but hopefully it will be referred to.

Sharon Comments:

* Can we specify building materials ? Ian advises we can only make reference to them.

Next meeting : Monday 05/07/21/ 17.30 @ Barley Room.

Meeting concluded 19.05