**Sproughton Neighbourhood Plan Meeting Minutes: 15/02/21**

Meeting commenced at 18.35

Present – Rhona, Helen, Ken, Sharon and Anne

Apologies – Simon Curl

Declaration of interest for any item on the agenda – none raised

Declaration of any pecuniary interest – none raised

Minutes proposed by Ken and seconded by Helen.

Meeting recorded.

Plan Update from Helen:

* More money to be applied for from the 01/04/20
* Public Engagement – Flyer to be put online site.
* Plan to be published for parishioners prior to sending to BDC for review.
* Pan to updated with parishioner’s comments before sending to BDC.
* Consideration of two public exhibitions to attempt to maximise public approval.
* Landscape appraisal needs to be signed off. Action RJ, KS and HD to review and send to Ian.
* Site Assessment – 1st draft review complete.
* Design codes is with Graziano for review.
* Local Green Space Assessment at final draft u[date stage.
* Draft plan is with Ian for review, Ian needs until the 26/02/21 to review.

Update from Ian:

* Plan – lot of repetition so producing a new document.
* Cut parts will be added to the end of the document for review by the group .
* 6 weeks will be needed for the pre-submission consultation with all residents of the village and business contained within.
* SPC must consult with community for 6 weeks = Regulation 14.
* Plan needs to be updated to reflect this time frame.
* Time frame allows to review comments and update plan.
* At the same time of the review Paul Bryant from BDC will screen the plan to identify if a EIA is required.
* Review by outside agencies also required e.g. Natural England they will approve in 99% of times.
* As no sites allocated by the NP it is unlikely that the threshold for EIA will be met.
* Local plan has allocated 1540 houses to Sproughton, BDC have to identify where the houses will go, no further requirement for NP to offer up further sites.
* Ian will handle the consultation phase for the group.
* Ian advises to speak to local landowners re the NP.
* A comments log will be needed for the review.
* Once review complete the plan can be submitted to BDC – Regulation 16.
* Prior to the independent review of the NP, BDC have between 5-8 weeks to complete their own consultation. This needs to be reflected in HD’s NP plan.
* Independent examiner is nothing to with BDC.
* Time frame from submission to BDC 🡪 completion is approx. 5 months.
* Ian needs photos for brochure.

Update from Rhona:

* Second grant application has been accepted – Alison and Ian to be paid.
* Possibility for further application for grant in April to finalise Ian’s payment.
* Public Consultation set for after 22/02/21
* Action Sharon – to establish cost for placing a leaflet in In Touch giving update on NP.
* Further from Helen – Nothing has been heard from Landbridge or De Zoete .
* Design codes to be published on website to influence Taylor Wimpy and Pigeon.

Next meeting is 08/03/21 at 18.30

Topics:

* Plan / Ian update
* Grant
* COVID19 and public consultation.
* All assessments to be signed off in next four weeks.