**Sproughton Neighbourhood Plan Meeting Minutes: 12/10/2020**

Meeting commenced at 18.36

Apologies – Simon Curl

Declaration of interest for any item on the agenda – none raised

Declaration of any pecuniary interest – none raised

Previous meetings minutes not yet complete .

Overview of plan provided by Helen:

* Behind schedule for community update – not yet completed, to include update on Pigeon / Taylor Wimpey and JLP. (action Rhona to produce leaflet)
* Update required for In-Touch magazine (action Sharon)
* School survey has been completed – given to children as homework – Maddy and Cara to do inputting.
* Approval from all persons present that the school be given a £100 book voucher as thanks for printing the surveys.
* Consideration for “Next Steps” exhibition in January 2021 – COVID dependant.
* Final version of Housing needs assessment completed.
* Landscape Character Assessment initiated.
* Rhona 2/3 though Green Space Assessment .
* Designs Codes Assessment – still to be completed.
* Green Spaces Assessment – In to decide if they meet the criteria – may need additional evidence to keep all sites in the plan. Football pitch and bowls green to be listed as sports facilities?
* **Comment from Ian Poole – he must see any early draft of the plan for review.**
* Call for Sites Assessment and Design Codes Assessment – both underway (no costs – being completed by Ben and Una) Ian to see Una’s call for sites draft when completed.

Identification of Non Listed Important Buildings:

* Alms Houses
* The Lock Up
* Old School House
* Reading Room
* Cottage behind the Reading Room
* Harry the Meat’s House ??
* Simon Curl’s house
* Mandolin Manor – Hadleigh Road
* Entrance to Anney Oaks
* Dickie Everett’s House ??
* Cottages on the High Street
* The Shed
* Houses at 7 the High Street

Transport and traffic – can we ask Clive Harris and Andrew Bannon to produce a traffic survey?

Grant update: 70% payment made to Alison Farmer. (Rough draft of document expected by Christmas)

Next meeting : 09/11/20 at 18.30

Items for next meeting:

Overview

Public Consultation

Media

Assessment Update

Concluded 19.40